

# Audit & Standards Committee

7 December 2017

## Agenda

The Audit and Standards Committee will meet in **Committee Room 4, Shire Hall, Warwick** on **7 December 2017** at **10:00 a.m.**

### 1. General

#### (1) Appointment of Chair for the meeting

The Chair has given notice of his unavailability for this meeting. It is therefore necessary to appoint a Chair for this meeting

#### (2) Apologies

#### (3) Members' Disclosures of Pecuniary and Non-Pecuniary Interests.

Members are required to register their disclosable pecuniary interests within 28 days of their election of appointment to the Council. A member attending a meeting where a matter arises in which s/he has a disclosable pecuniary interest must (unless s/he has a dispensation):

- Declare the interest if s/he has not already registered it
- Not participate in any discussion or vote
- Must leave the meeting room until the matter has been dealt with.
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting

Non-pecuniary interests must still be declared in accordance with the Code of Conduct. These should be declared at the commencement of the meeting.

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/cmis](http://www.warwickshire.gov.uk/cmis)

**(4) Minutes of the Audit and Standards Committee meeting held on 6 September and Matters Arising**

**2. External Auditors Annual Audit Letter**

To consider the External Auditors Audit Letter. (The letter was circulated to members in November and is also attached).

**3. External Auditors Progress and Update Report**

The External Auditors will give a verbal update on their progress in delivering their responsibilities and a summary of any emerging national issues and developments.

**4. Work Programme and Future Meeting Dates**

The current proposed programme is attached, with items allocated to the future meeting dates set out below:

Meetings to be held at Shire Hall at 10:00 a.m:

Wednesday 7<sup>th</sup> February 2018 – to be moved to March

Thursday 24 May 2018

Wednesday 25 July 2018

Thursday 29 November 2018

Thursday 28 March 2019

**5. Any Other Urgent Business**

**6. Report Containing Confidential or Exempt Information**

To consider passing the following resolution:

‘That members of the public be excluded from the meeting for the items mentioned below on the grounds that their presence would involve the disclosure of exempt information as defined in paragraph 3 of Schedule 12A of Part 1 of the Local Government Act 1972’.

**EXEMPT ITEM FOR DISCUSSION IN PRIVATE (PURPLE PAPERS)**

**7. Internal Audit Progress Report**

To consider the progress of internal audit work.

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## **Membership of the Audit and Standards Committee**

**Councillors:** Parminder Singh Birdi, Mark Cargill, Andy Crump, Jill Simpson-Vince, John Holland, Bill Gifford.

**Independent Members:** John Bridgeman CBE (Chair) and Bob Meacham OBE

For queries regarding this agenda, please contact:

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David Carter  
Joint Managing Director  
Warwickshire County Council  
November 2017

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